


“Experience Bank” database template

Google Sheet available [here](#)

- To use, click *File > Make a copy*



Ultimate Resume Toolkit - Experience Bank

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	A	B	C	D
1	Year experience gained	Company where experience gained	Current role title held at time of experience	What you did and how you did it (tools you used) Start with a verb (i.e. initiated, created, maintained, developed)
2	Year	Company	Role	Method
	2024	Example Co	Sales Representative	Created a cold calling script in Salesforce
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